

General Instructions - Foreign Exchange Student (Master and Doctorate)

Foreign students wishing to study at FAUUSP as an exchange student in the postgraduate program must provide the following documents:

- Request of the interested, informing the course, area of concentration and period of the exchange;
- Opinion Letter of the Supervisor Professor who will be responsible for supervising the student, directed to the CCP-FAUUSP (FAUUSP's Postgraduate Commission), about the request for exchange and manifestation regarding the acceptance of guidance;
- Proof of enrollment in the current course of the Home Institution (Master or Doctorate);
- Copy of School Records of the current course;
- Copy of Undergraduate Diploma;
- Copy of Graduate School Records;
- for **doctoral** exchange:
 - o Copy of Master Diploma;
 - o Copy of Master School Records
- Copy of Passport;
- Research Plan indicating the beginning and end of the project, related to some area of concentration of the postgraduate FAUUSP;
- Schedule of activities to be performed at FAUUSP during the specified period;
- Curriculum Vitae.

All these documents need to be sent to **CCP FAUUSP** (FAUUSP's Postgraduate Commission):
cpgfausec@usp.br

Important:

The student's period of stay in the program must be from 3 (three) to 12 (twelve) months, and may be extended for up to 12 (twelve) months, if authorized by the Home Institution;

After CCP-FAUUSP acceptance:

The student must present himself at the FAU Graduate Secretariat carrying a passport with a student visa (**VITEM IV**). The registration of the interested party will only be made upon presentation of the referred document.

At this time the student must also present a copy of the **international health insurance**.

After arriving in Brazil, the foreigner who stays in the country for more than 90 days is required to apply for a **Residence Permit** and **CRNM** (National Migration Registration Card). FAU International Office can assist you with these procedures (ccintfau@usp.br).

Final Information:

- University of São Paulo does not have accommodation and does not offer accommodation for students from foreign institutions.
- FAU / USP does not offer Scholarships for Academic Exchange in the Graduate Program.
- The student accepted for the Exchange must declare aware of the conditions related to Exchange in the Graduate Program of FAUUSP.

