**TERM OF INTERNSHIP COMMITMENT**

[**NAME OF THE COMPANY**], headquartered at [ADDRESS], Number, [CITY], [COUNTRY], CNPJ No. XXXXXXXX / XXXX-XX represented in the form of its constituent acts, hereinafter referred to as GRANTOR, TRAINEE (A) [NAME OF TRAINEE], student, resident at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, bearer of identification card RG n ° / series \_\_\_\_\_\_\_\_\_\_\_\_, CPF N ° \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, student of the Architecture course and Urbanism or Design, registration number: [USP No.XXXXXXX], and as an INTERVENIENT the UNIVERSITY OF SÃO PAULO Teaching Institution, a state autarchy under a special regime, governed by its Statute approved by Resolution No. 3,461, dated October 7, 1988, and by General Regulations approved by Resolution No. 3,745, dated October 19, 1990, with its registered office at São Paulo (Capital), enrolled with CNPJ under no. 63.025.530 / 0001-04, in the interest of the **School of Architecture and Urbanism**, herein represented by your (its) Director, Prof. Eugenio Fernandes Queiroga Ph. D., by delegation of powers of the Pro-Rector, under the terms of Ordinance GR nº 4685 of 01/21/2010, art.1º, IV, "a", celebrate this TERM OF STAGE COMMITMENT, which is linked to the agreement to carry out internship between the GRANTOR and the INSTITUTION OF TEACHING in XX / XX / 20XX], under the terms of Law 11,788 / 08 and USP Resolution No. 5.528 / 09, according to the following conditions:

**1.** The traineeship will take place in the period from **XX / XX / XXXX** to **XX / XX / XXXX** [date of beginning and end of the traineeship, which may not exceed 2 years], which may be extended (only if the initial period has been of less than 2 years and if the extension also does not exceed this limit - 2 years in total) or modified by a complementary document.

1.1. In the event of termination by either party, this must be formalized in writing with five (5) days in advance.

1.2. The TRAINEE shall not have employment relationship of any nature with the GRANTOR because of this Term of Commitment.

**2.** During the internship period, the student will complete, \_\_\_\_\_\_\_ (\_\_\_\_\_\_) hours per week. The internship schedule will be arranged according to mutual convenience, except for the hours of classes, tests and other didactic work and the limitations of the means of transportation.

**3.** The GRANTOR designates Mr(s). \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who holds the position of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, to be the INTERNAL SUPERVISOR of the Internship that will be scheduled by him / her.

**4.** The TRAINEE undertakes to faithfully comply with the schedule of the internship, unless it is impossible for the GRANTOR to be previously informed.

**5.** The TRAINEE shall receive a STIPEND OF EDUCATIONAL COMPLEMENTATION of R$ \_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_), with monthly payment calculated on the hours of presence shown in
Frequency Control, or other form of appreciation, at the GRANTOR's discretion. It will also be paid transport aid.

**6.** When, due to the internship schedule, the student has extra expenses, the GRANTOR will arrange for their prompt reimbursement.

**7.** The TRAINEE undertakes to comply with the rules and regulations of the GRANTOR. In case of non-compliance with these rules, the TRAINEE shall be liable for damages and termination of the commitment.

**8.** The TRAINEE is insured against accidents by Insurance Policy No. \_\_\_\_\_\_\_\_\_\_\_\_\_ of [Name of Insurer], whose premium will be the responsibility of the GRANTOR.

**9.** The TRAINEE shall inform the GRANTOR immediately and in writing of any fact that interrupts, suspends or cancels its enrollment in the INTERVENER INSTITUTION OF EDUCATION, and shall be responsible for any expenses caused by the absence of such information.

**10.** The INTERVENER INSTITUTION OF EDUCATION will supervise the internship in compliance with its internal regulations, and the TRAINEE shall be subject to these regulations.

10.1. As supervisor, the INTERVENER INSTITUTION OF EDUCATION indicates **Profa. Dra. Flávia Brito do Nascimento,** Chair of the Graduation Commission.

And, in accordance with the terms of this instrument, the parties sign it in 3 (three) ways, in the presence of two witnesses for all purposes and effects of law.

São Paulo, month/day/year

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***School of Architecture and Urbanism*** INTERVENER

(City), month/day/year

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*[Company name]*

GRANTOR

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*[Students Name]*

STUDENT

The present internship will be used by the trainee student in the modality:

( ) supervised **NON-MANDATORY** internship : \_\_\_\_\_\_\_ hours

[initial date: \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_] / [final date: \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_]

 ( ) supervised **MANDATORY** internship: \_\_\_\_\_\_\_ hours

[initial date: \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_] / [final date: \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_]

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Stamp and rubric - CG / FAUUSP Internship Section**