

**NATIONAL AND INTERNATIONAL COOPERATION COMMITTEE - CCINT FAU****FACTSHEET - Academic Year 2023****WEBSITE**<https://www.fau.usp.br/internacional/international-office/>**FAUUSP - School of Architecture and Urbanism of University of São Paulo**

Address

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ZIPCode: 05508-080**International Office****Academic Support Section
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+55 11 3091-1575**National And International Cooperation Committee**ccintfau@usp.br

President: Prof. Priscila Lena Farias

Vice President: Prof. Gustavo Orlando Fudaba Curcio

Academic Information**Language**

Teaching language

Portuguese

Language requirement

We advise students to have an intermediate level of Portuguese (B1 or B2). Not only to accompany classes, but for communication in general, as in São Paulo few people speak any language other than Portuguese.

Portuguese Course

The exchange student can attend (during the semester, not before) an intensive Portuguese course offered by the Language Learning Center (Centro de Línguas da FFLCH) at the São Paulo Campus only – Cidade Universitária. For further information, please visit <http://clinguas.fflch.usp.br/> or send an email to portcl@usp.br.**Academic Calendar**

First Semester

from February to June (holidays in July)

Second Semester

from August to December (holidays in January)

The full academic calendars are available at Mundus (menu on the left side)

Academic Offer

Architecture and Urban Plan

<https://uspdigital.usp.br/jupiterweb/listarGradeCurricular?codcg=16&codcur=16011&codhab=0&tipo=N>

Design

<https://uspdigital.usp.br/jupiterweb/listarGradeCurricular?codcg=16&codcur=16100&codhab=4&tipo=N>

Postgraduate

<https://uspdigital.usp.br/janus/componente/disciplinasOferecidasInicial.jsf?action=1&tipo=T&codcpg=16>

General Informations

FAUUSP's degrees	The FAUUSP Architecture and Design courses last for 5 years. Therefore, students of the "Master" cycle degree, according to the Bologna Treaty, are recognized at USP as undergraduate students. Therefore, these students MUST attend classes at the undergraduate level course.
Classes	Disciplines are divided into "compulsory" and "elective". Exchange students are advised to schedule to choose the "compulsory" courses that will be offered during the semester of their exchange.
Postgraduate's Classes	Exchange students who are interested in taking a postgraduate course should contact the professor responsible for that course to ask if he/she will accept them in the class.
Classes from other USP units	Exchange students will be able to follow classes from other USP teaching units, but should pay attention to the calendar of classes at these units, as the beginning of classes may vary from one school to another. In addition to complying with the enrollment rules of these schools.
Approval	Students are considered "approved" if they get a grade equal to or greater than 5.0 and have a further 70% attendance.
Enrollment	The enrollment in FAUUSP courses is done after the student arrives, usually 2 weeks after the start of classes. The exchange student must do the final enrollment in person, according to the calendar and instructions that the FAUUSP's International Office will be sent by e-mail
USP's credits	<p>“créditos-aula” (CA – Lecture Credits): Each <i>crédito-aula</i> corresponding to fifteen (15) hours of lecture. Those activities related to lectures, seminars and active learning have its value measured in “créditos-aula” (CA – Lecture Credits).</p> <p>“Crédito-trabalho” (CT – Work Credits): Each <i>crédito-trabalho</i> corresponds to thirty (30) hours of activities. these activities are considered: planning, execution and evaluating of researches; Field-works, internships and the like; Programmed reading; Specific tasks, according to the nature of the disciplines; Field trips scheduled by the Departments.</p> <p>Usually is adopted the follow: 2 ECTS credits = 1 credit USP</p>
Transcript of Records	Exchange students will receive the Transcript of Records for the subjects they studied at FAUUSP during their exchange. The document will be sent to the student after he/she requests it, by email addressed to our office, when the semester is completed.

Nomination & Application

Platform	https://uspdigital.usp.br/mundus/ https://forms.gle/Lg636DdqXq5xLADLA
Nomination	<p>1st Semester: 01/Aug - 05/Oct 2nd Semester: 01/Mar - 05/Mai</p> <p>We ask our partners to use the link below to make the nomination: https://forms.gle/Lg636DdqXq5xLADLA</p> <p>After submitting the information in this form, we ask that partner notify us by email that the nominations have already been forwarded: mobilidadefau@usp.br and ccintfau@usp.br</p>

Application

1st Semester: 01/Aug - 15/Oct

2nd Semester: 01/Mar - 15/May

The student needs to be officially nominated by your Home School. After this step the student will be emailed a link and instructions to complete her/his application at Platform Mundus.

A student who does not complete the application will be considered withdrawn from the exchange at USP and we will not be able to process their application.

Documents requested in the application step for upload to Mundus:

- **Transcript of Records:** versions in English, Spanish and Portuguese are accepted. Otherwise, it must be sent along with a simple translation into Portuguese;
- **Learning Agreement** (USP Model: <http://internationaloffice.usp.br/en/wp-content/uploads/Learning-Agreement-1.pdf>) signed and stamped by an academic who has the authority to approve the mobility programme of outbound students (Learning Agreements);
- **Passport** (bio-date page). It must be valid for the period of exchange at USP;
- **Photo** in ".jpg" format (50Kb at the largest);
- **Recommendation letter** (optional) issued by an academic authority at the home university (in Portuguese, English or Spanish). A one or two-page letter on which the academic explains his/her relationship with the student and recommends their admission.

obs.: When selecting the disciplines for Learning Agreement **DOES NOT MEAN ENROLLMENT IN THESE COURSES!**

The calendar with the offer of courses for the semester will be released later to the students selected for exchange.

Acceptance Letter

We will send by e-mail and by mail the letters of acceptance in Portuguese and English version.

1st Semester: November

2nd Semester: June

Other Information

VISA

Students should come to Brazil with the visa corresponding to their activity (study). It will not be possible to register if the student does not have the correct visa.

Housing

USP **doesn't offer** housing to its exchange students. The student should search for it on its own, according to their interests and financial conditions. Alternatively, there are some options available at <http://www.usp.br/internationaloffice/en/index.php/campus-life/housing> and at "**Morar USP**". USP encourages the students to participate in the USP [iFriends program](#), in order to get information about housing. The candidates can apply to the program as soon as they have been nominated by their Home University.

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