

INCOMING GUIDE

How to do the enrollment - FAU Disciplines

International Office FAUUSP
year - 2025



ENROLLMENT HOW TO DO?

Enrollment in USP disciplines takes place after the start of the semester, and each USP Faculty has different procedures and deadlines.

Therefore, the student must pay attention to which USP teaching unit the discipline they want to enroll in belongs to.



ENROLLMENT

HOW TO DO?

USP disciplines have codes, and by looking at these codes, it's possible to identify which unit a course belongs to.

Therefore, pay attention:

Only discipline that begin with **AU** or **16** are
FAU disciplines:

AUP 1587 | **AUH 4875** | **1610205**

If the discipline has any other letter in the code, it is not a
FAU discipline, even if it is taught at FAU or is part of the
FAU program.

ENROLLMENT HOW TO DO?

Some examples of disciplines **from other units** that are part of the architecture course program:

PEF0522

MAT0141

MAK0143

PHA0313

PTR0101

If the student wants to enroll in these disciplines, they must check which USP unit the discipline belongs to and follow the instructions for that unit to enroll!

See our [discipline enrollment webpage](#).

ENROLLMENT - FAU DISCIPLINE

HOW TO DO?

Here we will talk specifically about enrollment in FAU courses:

Enrollment in FAU courses takes place **one or two** weeks after the start of the semester.

This period is for students to "test" the classes, talk to the professor, and see the discipline syllabus.



ENROLLMENT - FAU DISCIPLINE

HOW TO DO?

To help create their schedule, students can use MATRUSP, a virtual platform created by USP students.

To find classrooms for each discipline, students can use the classroom reservation link:

[Reserva de Salas FAU](#)

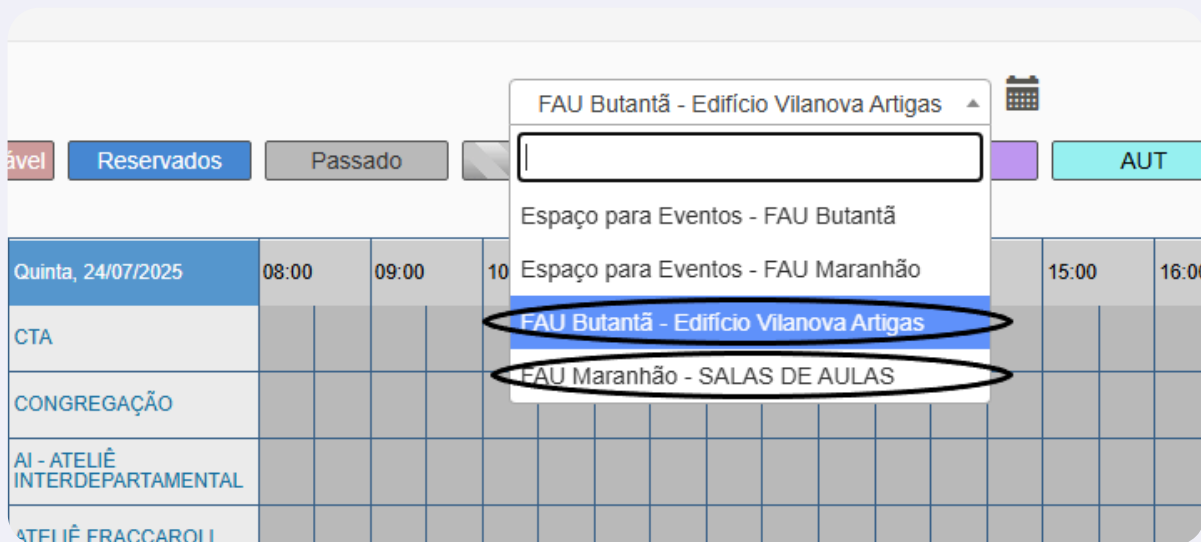


ENROLLMENT - FAU DISCIPLINE

HOW TO DO?

To correctly find the classroom for your subject, make sure you are searching both in the FAU building in **Butantã** and in the one on Rua **Maranhão**:

Reserva de Salas FAU



ENROLLMENT - FAU DISCIPLINE

HOW TO DO?

To enroll, it is important to pay attention to FAU's rules:

- Only the disciplines offered in the Jupiterweb list are available for enrollment at FAU.
- “Optional” subjects (it’s finalized in odd numbers) : there is a limit of two disciplines per student.
- “Mandatory” subjects (it’s finalized in pair numbers) : do not exceed the limit of 40 credits.

Note: the classification "mandatory" and "optional" does not have the literal meaning for exchange students.

ENROLLMENT - FAU DISCIPLINE

HOW TO DO?

To confirm that there are no schedule conflicts between the disciplines chosen for the semester (overlap), create your schedule through MATRUSP:

MATRUSP Grade Horário

[illegible]

ENROLLMENT - FAU DISCIPLINE

HOW TO DO?

After you have:

- attended a class, talked to the professor, seen the discipline syllabus
- checked whether your choices correspond to FAU rules
- created the timetable to check for any conflicts between the courses

It's time to enroll

ENROLLMENT - FAU DISCIPLINE

HOW TO DO?

Enrollment is done by the student (in person), at the FAU Serviço de Graduação (mezzanine floor);

The student must complete the Enrollment Form with the disciplines they wish to take.

Enrollment is on a first-come, first-served basis, so there may not be a place available in some discipline.

We suggest that you apply for enrollment in one or two additional disciplines to guarantee your semester schedule.

ENROLLMENT - FAU DISCIPLINE

HOW TO DO?

There is a specific period to exclude any discipline that the student does not want to follow. Stay tuned for deadlines!

After 2 weeks of enrollment, **if your name does not appear on the discipline attendance list**, immediately contact the Serviço de Graduação to check your enrollment.



DISCIPLINE CODE

Some information about the codes

When searching for subjects on Jupiterweb, students can find a variety of useful information:

Ends in an odd number
- optional subject

Class number

Class day and
time

Number of
vacancies

Disciplina: AUT0231 - Conforto Ambiental no Processo de Projeto

[Clique para consultar os Requisitos desta Disciplina AUT0231](#)

Lista de Turmas oferecidas

Código da Turma: 2025201
Início: 04/08/2025
Fim: 12/12/2025
Tipo da Turma: Teórica
Observações:

Horário **Prof(a).**
qui 08:00 12:00 (R) Alessandra Rodrigues Prata Shimomura

Class professor

	Vagas	Inscritos	Pendentes	Matriculados
Obrigatória	0	0	0	0
Optativa Livre	9	5	1	4
FAU - Arquitetura e Urbanismo	8	4	0	4
Qualquer Unidade da USP	1	1	1	0
Alunos Especiais	1	0	-	0

Thank You

And if you still have any questions, contact us and we
will try to help you.

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